

ANNEXURE-I(B)**PERSONAL UNDERTAKING BY THE APPLICANT**

I _____ (Name) _____ (Designation) working at _____ Pursuant to my application for NoC for obtaining Indian Passport do hereby undertake that I:

- Shall give the attested copy of the Passport within 7 days after obtaining the same to the office for making necessary entries on the service book
- Shall seek the permission of the competent authority for making application for visa from the respective High Commissions
- Shall apply for respective leave, if applicable for undertaking the journey
- Shall also apply for Ex-India leave from the competent authority before making application for visa from the High Commission of the country of visit.

I _____ (Name) _____ (Designation) working at _____ do hereby understand that in the event of failure to comply with the above disciplinary actions can be taken against me apart from any other actions as per rules.

Date: _____

Signature of the applicant

(PART-II)

1	a) Are the entries given by the applicant in part I are correct? b) If not, the reason/ correct position	
2	Whether the applicant is handling any classified work, divulgence of which may affect the security of service and the country	
3	a) Whether any Department/ Vigilance/ Criminal Case pending or contemplated against the applicant. b) If so, nature of inquiry and its result. c) Details of penalties (with order number & date) if any imposed on the applicant doing last five years.	
4	Whether the applicant's visit requested for, is recommended?	
5	Are any financial dues outstanding towards the applicant?	
6	If yes, the amount and mode of recovery?	
7	Any comments on para 9 of Part I	
8	Have the required undertaking been submitted?	

Signature of Controlling Officer
Name _____
(in block letters)

(Office Seal)

F. No. _____